



# BCSP | Board of Certified Safety Professionals®

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## LIFETIME ACHIEVEMENT AWARD SUBMISSION GUIDELINES

Submission forms must be completed at [bcspnominations.submittable.com/submit](https://bcspnominations.submittable.com/submit). Submissions may be self-nominated or submitted by a third-party. Mailed submissions will not be accepted.

### Required Documents:

- Submission form
- Resume/Bio

### Submission

Submissions are submitted via Submittable at [bcspnominations.submittable.com/submit](https://bcspnominations.submittable.com/submit). Mailed or emailed submissions will not be accepted.

### Instructions

Submission Form

- The submission form **must be completed and a current resume or bio be provided.**

To be considered for the upcoming year's award, completed submissions **must** be received by BCSP no later than **February 28, 2023**. Incomplete submissions will **not** be considered.

**Note:** Awarded recipient must submit a high-quality digital headshot to be used for public relations purposes.

### ELIGIBILITY

1. Nominees must:

- Hold or held the CSP in good standing for at least 20 years.\*
- Have worked in safety for at least 30 years.\*
- Have sat on Boards of safety organizations, government committees, regional committees, etc.\*
- Be published (books, peer-reviewed articles, magazine article, etc.).\*
- Have demonstrated lifelong mentoring of safety certification.
- Be or have been an adjunct professor, instructor, or CIT.
- Have received awards and honors by other organizations.

2. Nominees cannot be a former award recipient.

3. Members currently serving on the BCSP Board of Directors are ineligible. Board Members are not eligible for the award until five years after they have left the BCSP Board of Directors.

4. Employees of BCSP are ineligible while employed for BCSP and for five years after having left the employment of BCSP.

### EVALUATION

Lifetime achievement nominees will be evaluated in the following categories. Providing responses for all areas will demonstrate the most complete involvement in safety practice. Categories that include an asterisk(\*) must be met in order to be eligible for the award.

1. \*Hold or held the CSP in good standing for at least 20 years
2. \*Worked in safety for at least 30 years
3. \*Voluntary professional contributions to advance the SH&E profession, such as serving on Boards of safety organizations, government committees or national/regional committees
4. \*Published (books, peer-reviewed articles, magazine articles, etc.)
5. Instructed at educational institutions as an adjunct professor, instructor, or CIT.
6. Demonstrated lifelong mentoring of safety certifications
7. Received awards, including citations, honors and plaques by other organizations
8. Other personal achievements related to the SH&E profession
9. Summary explaining why the nominee should be chosen for the award

### GUIDELINES

The following guidelines will assist you during the submission process for the Lifetime Achievement Award.

The BCSP Awards Committee will review each nominee on the basis of the submission and information provided.

The submission will be evaluated based on each of the following areas. Please be sure to use precise descriptions of achievements.

### CRITERIA

Demonstrated technical expertise and leadership that lead to a successful safety, health and environmental (SH&E) career.

The submitted resume or bio should detail that the nominee has demonstrated SH&E expertise and leadership throughout their professional career.

Voluntary professional contributions to advance the SH&E profession, through serving on safety related Boards, governmental committees, national/regional committees, instructing at an educational institution, influencing codes and legislation, publishing articles, etc.

List the nominee's service to professional societies, safety organizations, and/or any volunteer professional service activities provided to advance the SH&E profession. Include types of contributions and the results of the contribution.

### Examples include:

- Serving as an officer at a national, regional, state, or local level in a safety society or association.
- Developing and/or teaching SH&E-related courses or seminars that are outside of the nominee's job description.
- Volunteering SH&E services to a non-safety organization.
- Presentations about certification at an SH&E conference or training workshop.
- Service to an editorial board.
- Publishing an SH&E-related book.
- Describe any significant impact made by the nominee on standards, legislation, or codes that affect the SH&E profession.

### Involvement as a BCSP mentor.

Describe the nominee's involvement as a BCSP mentor and/or their role in assisting the career development of others.

Received awards, including citations, honors, and plaques by other organizations, and other personal achievements related to the SH&E profession.

Describe awards and honors bestowed upon the nominee. Explain the nature and purpose of the awards or honors and how the nominee earned them. Include any local awards or letters of appreciation and regional or national awards in SH&E. Please do not provide copies of the awards; written notation is all that is required.

Describe any additional personal achievements related to the SH&E profession not indicated in any other criteria listed above.

Summary explaining why the nominee should be chosen for the Lifetime Achievement Award

Explain why the nominee should be chosen for the Lifetime Achievement Award. Explanations should be specific to their contributions to an SH&E-related field.

## SUBMITTAL

To access and submit the required information for the Lifetime Achievement Award, visit <https://bcspnominations.submittable.com/submit> and create an account.

You will then be able to complete the initial submission form.

**Completed submissions must be received by BCSP via Submittable no later than February 28, 2023. Incomplete submissions will not be considered.**

For questions about the submission process, please contact:

Linda Charles, Sr. Executive Assistant/Governance Manager,  
BCSP E: [linda.charles@bcsp.org](mailto:linda.charles@bcsp.org)

For technical assistance regarding Submittable.com, please contact:

**Submittable Technical Support**  
**Monday-Friday, 9am-5pm MST**  
**E: [support@submittable.com](mailto:support@submittable.com)**  
**P: +1 855-467-8264 x4**

For FAQs on how to use Submittable.com, please visit [submittable.help/en](https://submittable.help/en).

