



BOARD OF CERTIFIED SAFETY PROFESSIONALS

2006 Annual Report



THE CSP CERTIFICATION IN A FLAT WORLD

In the bestseller, *The World is Flat*, Thomas Friedman offers many insights into our changing world. A flattened world results from technology and communication systems that allow people anywhere to perform elements of or entire processes effectively. Some of Friedman's insights provide guidelines for BCSP and the CSP credential.

“To succeed, move vertical.” While many enter the safety profession with safety degrees, the majority enter through other routes. The CSP certification is a capstone for all of these routes, since it provides flexibility, while ensuring that all CSPs meet minimum education and experience requirements and demonstrate knowledge of practice by examination.

In 2006, BCSP established the Graduate Safety Practitioner (GSP) path to the CSP credential. It recognizes the quality of preparation for practice through accredited safety degree programs.

For those entering the safety profession through other routes, BCSP provides career path literature. It also established a searchable online database of U.S. academic programs in safety and related fields as a resource. All of these provide vertical movement in safety practice.


“Collaboration is a key to success.” BCSP has established affiliations with safety organizations in other countries: Canada, the UK, Australia, and Singapore. In 2006, BCSP and the Safety Institute of Australia signed an agreement establishing a foundation for improving transportability of safety credentials across borders—a growing practice issue in a global economy. A pilot project in Australia is helping BCSP handle requests to offer the CSP certification in other countries.

“Respond to challenge without putting up walls.” BCSP continues to focus on excellence in customer service and quality. During 2006, BCSP completed a 500-page document detailing requirements for a certification management system that will significantly improve customer service, productivity in certification tasks, and communications with applicants, candidates, and certificants. Those bidding on the project reported that they have never seen such an excellent process outline. BCSP also hosted a site visit and evaluation of the CSP management system under the ANSI/ISO/IEC 17024 accreditation. Such accreditations ensure that BCSP continues on a path of excellence and quality as a certification organization.

BCSP works with its membership organizations on challenges for the safety profession and advancing professionalism. Through its Alliance agreement with OSHA, BCSP expands this work. It also participates with other government and private organizations interested in the safety profession.

The world continues to flatten. Keeping the CSP certification viable in a flattened world is a significant focus for the Board and staff of BCSP.


Larry W. Jones


Roger L. Brauer



Larry W. Jones,
CSP
2006
BCSP PRESIDENT



Roger L. Brauer,
Ph.D., CSP,
P.E., CPE
EXECUTIVE DIRECTOR

PURPOSE AND HISTORY OF BCSP

BCSP was founded in 1969 as a not-for-profit corporation in the state of Illinois. It functions solely as a peer-operated certifying organization. It is not a member organization and does not provide services usually offered by member organizations. Membership in any organization is not a requirement for certification.

BCSP sets standards related to competency in professional safety practice. Safety professionals identify hazards and evaluate them for the potential to cause injury or illness to people or harm to property and the environment. Safety professionals recommend administrative and engineering controls that eliminate or minimize the risk and danger posed by hazards. They work with professionals in other disciplines in many different job settings. Safety professionals work for companies, government agencies, and private organizations or offer individual professional services. They may engage in design, planning, program management, training, auditing, and other aspects of practice. They apply hazard recognition, evaluation and control knowledge and skills for equipment, systems, facilities and processes, or in operations, manufacturing, transportation, construction, insurance services, and other enterprises.



VISION

The Board of Certified Safety Professionals (BCSP) is recognized domestically and internationally by practitioners and stakeholders as the premier certification body for the highest quality of safety, health, and environment (SH&E)-related certification products and services, dedicated to the protection of people, property, and the environment.

MISSION

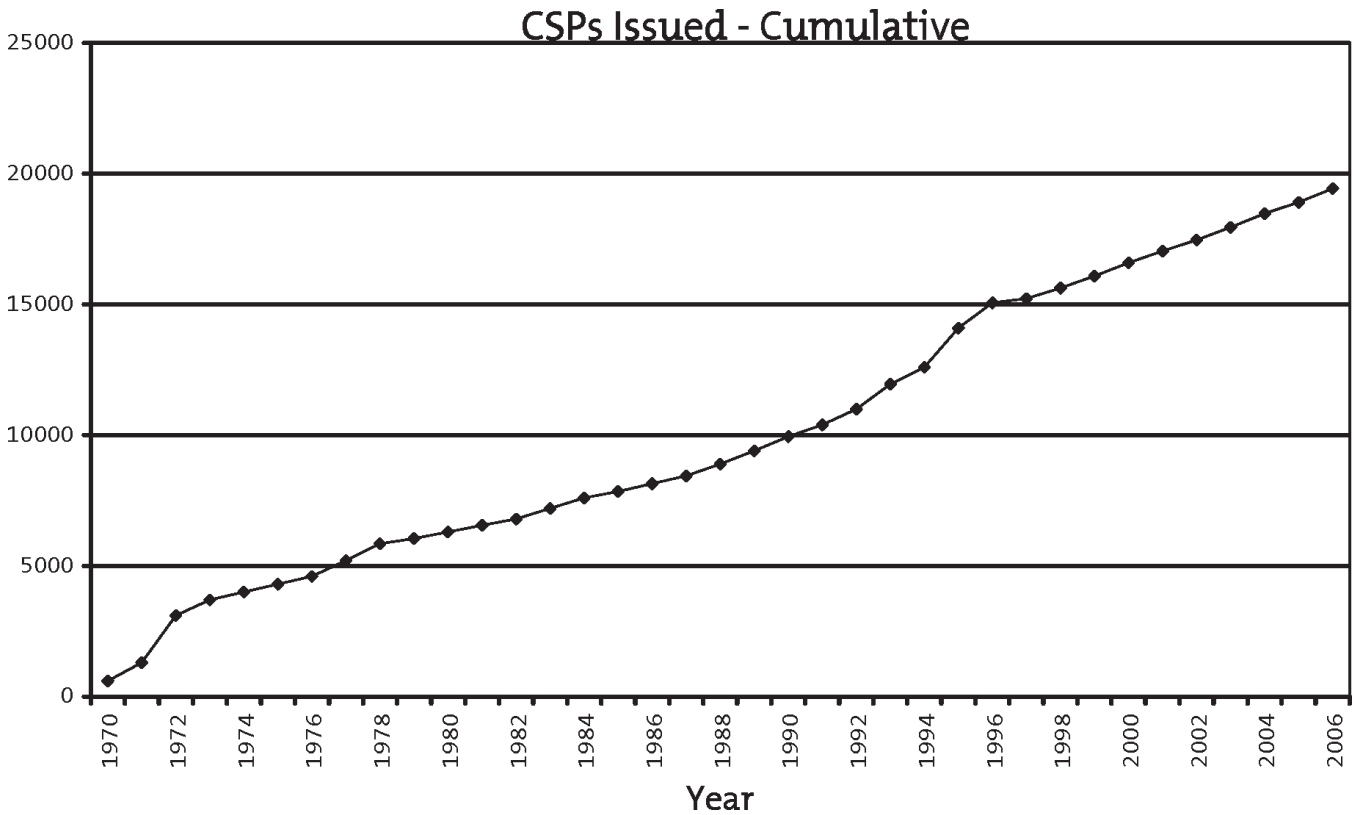
BCSP is the premier certification body providing domestic and international credentialing services to practitioners, technologists, technicians, supervisors, and workers through its recognized excellence, financial strength, continuous improvement and accredited products and services by offering career advancement paths to those persons in safety, health, and environmental practitioners.

The *BCSP Bylaws* state the purpose of BCSP:

- Establish the minimum academic and experience requirements necessary to receive certification as a Certified Safety Professional® (CSP®), the designation of Associate Safety Professional (ASP), or other such designations established pursuant to resolution by the Board of Directors.
- Determine the qualifications of applicants and arrange, control, and conduct investigations and examinations to verify the qualifications of candidates for certificates to be issued by BCSP.
- Grant and issue to qualified applicants a certificate and maintain a directory of the holders of all valid certificates.
- Establish requirements for the continuance of certification.
- Represent its certificate holders in communication and, where appropriate, in negotiations with public and private agencies, groups, and individuals with respect to matters of common interest; and it will inform employers, specifiers, public officials, the public, and engineering and related practitioners of the benefits of certification.

CERTIFICATIONS

The chart below illustrates the growth in the number of certifications issued by BCSP over the years. During 2006, BCSP certified 525 individuals as new CSPs.



Below are statistics which summarize BCSP certification activity. Data are either for calendar year 2006 or reflect counts at the end of 2006.

Number of CSPs issued in 2006	525
Number of current CSPs	11,062
Number of ASPs issued in 2006	462
Number of current ASPs	953
Number of CSPs electing CSP-Retired status in 2006	72
Number of persons currently holding CSP-Retired status	755
Number of CSPs dropped during 2006 for:	
Failure to pay annual fee	242
Failure to meet Continuance of Certification	74

Over two-thirds of current CSPs achieved their certification through the Comprehensive Practice examination. Less than 1% of CSPs achieved certifications through a waiver (prior to 1972). The remaining certificate holders achieved the CSP certification through the Management Aspects examination, a single examination or other specialty examinations.

APPLICATIONS

Applicants must meet academic and professional safety experience requirements in order to qualify for the Safety Fundamentals and Comprehensive Practice examinations leading to the CSP certification. The minimum academic qualification is an associate degree in safety and health or a bachelor's degree in any field. The minimum amount of professional safety experience is four years, depending on the degree major. Individuals apply only once.

During 2006, BCSP received 945 applications for the CSP certification.

EXAMINATIONS

Candidates for the CSP certification must pass two examinations: Safety Fundamentals and Comprehensive Practice. Individuals possessing certain other certifications and licenses by examination may apply for a waiver of the Safety Fundamentals examination; however, all CSP candidates must pass the Comprehensive Practice examination.

National accreditation standards for peer certifications require that examination contents be validated periodically against the professional practice the examination intends to measure. The last content validity research project was completed in 2001. A new content validity research project is taking place in 2007.

The minimum passing scores rely on a modified Angoff criterion reference procedure to ensure that all candidates have the same opportunity to pass the examinations. This procedure also ensures that minimum passing scores are based on those candidates who meet minimum qualifications.

A summary of examination performance for 2006 appears below. Examination reliability is above that required for quality certification examinations.

Safety Fundamentals Examination	Comprehensive Practice Examination
Number of Candidates (All Forms): 713	Number of Candidates (All Forms): 704
Mean Score (All Forms): 66.1%	Mean Score (All Forms): 58.6%
Candidate Passing Rate (All Forms): 71.0%	Candidate Passing Rate (All Forms): 63.6%
Standard Deviation: 15.8	Standard Deviation: 11.3
Standard Error of Measurement: 6.0	Standard Error of Measurement: 6.2
Internal Reliability [KR(20)]: 0.85	Internal Reliability [KR(20)]: 0.70
Decision Consistency [$K^2_{(x,t)}$]: 0.88	Decision Consistency [$K^2_{(x,t)}$]: 0.74

CONTINUANCE OF CERTIFICATION

Individuals holding the CSP certification must be recertified every five years by gaining 25 points through ten activity categories in the Continuance of Certification (COC) program. Some categories have upper limits for points that can be earned. CSPs report how they earned points at the end of each five-year cycle. BCSP randomly selects a portion of those submitting COC reports for an audit to verify points claimed.

The table below summarizes COC activities processed during 2006.

Number of CSPs whose COC cycle ended 12/31/05	1,224
Number of CSPs successfully completing their COC cycle	1,021
Number of CSPs failing to meet COC requirements	74

CSPs reporting in 2006 earned COC points in the following categories. Results are based on a sample of those reporting.

Category	Average Points Earned	Percent of Total Points	Percent of People
1. Professional Safety Practice	9.52	25.23	98
2. Safety Organization/Division Membership	4.51	11.94	92
3. Professional Service	1.94	5.15	38
4. Professional Publications, Papers, Technical Presentations, and Patents	0.37	0.98	16
5. Writing Examination Items	0.04	0.10	4
6. Professional Development Conference Attendance	4.41	11.67	71
7. Continuing Education Courses/Seminars	8.70	23.05	77
8. College/University Courses	4.92	13.04	13
9. Advanced Degrees	1.25	3.31	9
10. Certification/Registration Examinations	2.06	5.46	15
AVERAGE POINTS EARNED	37.72		

ACCREDITATION AND RECOGNITION

BCSP holds accreditation from an international organization and national organization that set standards for peer certification boards. The **National Commission for Certifying Agencies (NCCA)** grew out of a U.S. Department of Education grant in the 1970s. The CSP certification has held accreditation from NCCA since 1994. In 2003, the CSP credential became one of the first five certifications anywhere in any field to achieve accreditation under ISO/IEC 17024. The **American National Standards Institute (ANSI)** operates this international program. Standards cover governance, audited financial disclosure, fairness in testing, validity and reliability of examinations, use of acceptable methods to set minimum passing scores, independence from membership organizations, public participation, security, recertification, and many other factors. BCSP's current five-year accreditations extend as follows: NCCA through 2009 and ANSI through 2008.

The CSP program complies with ASTM E1929-98—*Standard Practice for Assessment of Certification Programs for Environmental Professionals: Accreditation Criteria*.

The Department of Veterans Affairs (VA) recognizes the ASP and CSP and reimburses examination fees of qualified active duty and reserve component military and veterans.

BCSP MEMBERSHIP ORGANIZATIONS

The primary role for BCSP membership organizations is to nominate safety professionals for potential service on the BCSP Board of Directors. Membership organizations do not contribute to the operations of BCSP and the CSP certification. Membership organizations help assure broad representation from the profession in the governance of BCSP affairs. They do not have direct involvement in the governance of BCSP and its policies. Membership organizations may endorse the value and significance of the CSP certification as a means to identify competency in professional safety practice.

Current BCSP membership organizations, and the year each became one, are as follows:

- | | |
|--|------|
| • American Industrial Hygiene Association (AIHA) | 1974 |
| • American Society of Safety Engineers (ASSE) | 1974 |
| • System Safety Society (SSS) | 1977 |
| • Society of Fire Protection Engineers (SFPE) | 1984 |
| • Institute of Industrial Engineers (IIE) | 1994 |
| • National Safety Council (NSC) | 1994 |

GOVERNANCE

BCSP has 13 directors who oversee BCSP affairs. BCSP is not a member organization. BCSP has candidates who have applied and are pursuing certification and certificants who must meet requirements to retain their certification. Directors on the BCSP Board are the only BCSP members.

BCSP directors volunteer their time and services to attend semi-annual Board meetings, participate in committee meetings and activities, review candidate application materials to determine eligibility, and oversee other BCSP matters. Directors do not receive compensation, but are reimbursed for direct expenses.

Directors may serve two three-year terms. The BCSP Board of Directors is comprised of 13 members who represent a cross-section of the safety profession and the public. One member is a public director, not involved with the safety profession, who represents public interests. Six of the remaining 12 members are chosen among nominations from BCSP's membership organizations. The Board of Directors also elects six additional members from across the safety and health profession. All but the public director must hold the CSP certification.

The standing committees of the Board include:

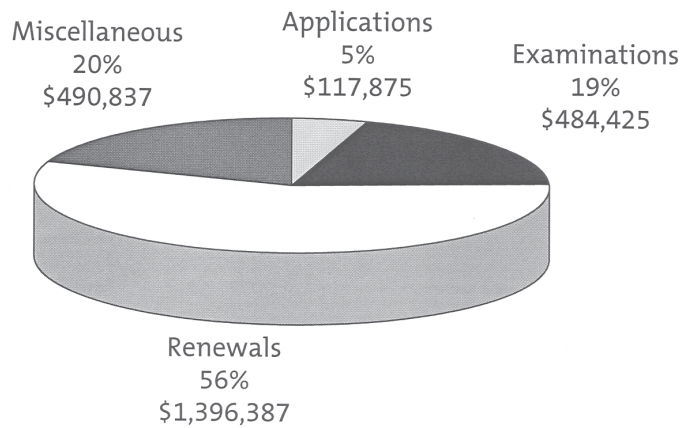
- Continuation of Certification Committee
- Examination Committee
- Executive Committee
- Finance Committee
- Nominating Committee
- Professional Development Committee
- Professional Standards Committee
- Strategic Planning Committee

GENERAL FINANCIAL CONDITION

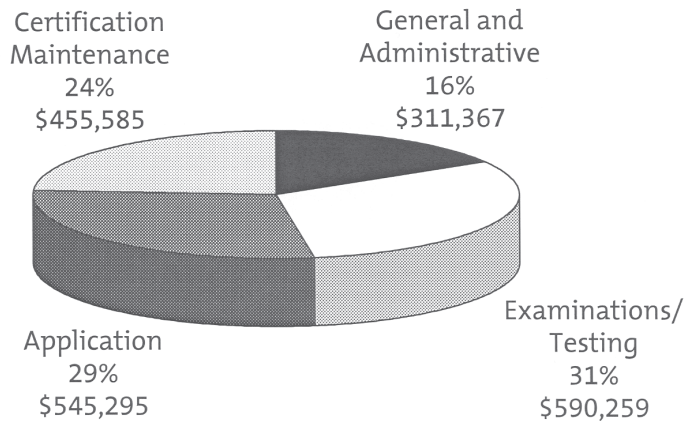
BCSP receives funds through four means: **application fees** that cover application and evaluation processing costs, **examination fees** that cover basic costs for registration, examination delivery, reporting of results, and analysis of examination performance, **annual renewal fees** that cover governance, examination development and maintenance, facilities, equipment, supplies, and other support services and expenses, and other **miscellaneous income** derived from the sale of time extensions, self-assessment examinations, etc.

The Board and staff continually strive to improve customer service and increase certification value, while minimizing expenses. During 2006, BCSP exceeded the net revenue forecast in the 2006 budget and contributed to reserves at a rate beyond the annual goal. The charts below show how income and expenses are distributed in general. The following pages contain the 2006 audited financial statement.

BCSP Income



BCSP Expenses



AUDITED FINANCIAL STATEMENT

McGladrey & Pullen
Certified Public Accountants

Independent Auditor's Report

To the Board of Directors
Board of Certified Safety Professionals
Savoy, Illinois

We have audited the accompanying statements of financial position of Board of Certified Safety Professionals as of December 31, 2006 and 2005, and the related statements of revenue and expenses and changes in net assets, and cash flows for the years then ended. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Board of Certified Safety Professionals as of December 31, 2006 and 2005, and the results of its operations and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Our audits were made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information is presented for additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

McGladrey & Pullen, LLP

Champaign, Illinois
April 22, 2007

McGladrey & Pullen LLP is a member firm of RSM International -
an affiliation of separate and independent legal entities.

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Board of Certified Safety Professionals

Statements of Financial Position December 31, 2006 and 2005

	2006	2005
Assets		
Current Assets		
Cash and cash equivalent	\$ 793,023	\$ 957,583
Certificates of deposit	1,500,000	1,300,000
Mutual funds	887,459	502,302
Receivables:		
Management fee	216,658	195,852
Interest and other	16,328	23,851
Prepaid expenses	34,075	42,623
Total current assets	3,447,543	3,022,211
Property and Equipment		
Land	377,281	45,373
Building	535,831	529,831
Furniture and fixtures	342,438	300,585
Computer software	143,426	123,139
	1,398,976	998,928
Less accumulated depreciation	594,236	531,450
	804,740	467,478
Investments and Other Assets		
Certificates of deposit	200,000	300,000
Non-profit joint venture	206,682	138,109
Total investments and other assets	406,682	438,109
Total assets	\$ 4,658,965	\$ 3,927,798
Liabilities and Net Assets		
Current Liabilities		
Accounts payable	\$ 94,460	\$ 93,619
Accrued expenses	106,936	90,413
Unearned renewal fees	950,031	937,973
Unearned exam fees	106,175	107,275
Total current liabilities	1,257,602	1,229,280
Net Assets		
Unrestricted	3,401,363	2,698,518
Total liabilities and net assets	\$ 4,658,965	\$ 3,927,798

See Notes to Financial Statements.

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Board of Certified Safety Professionals

Statements of Revenue and Expenses and Changes in Net Assets Years Ended December 31, 2006 and 2005

	2006	2005
Revenues		
Renewal fees	\$ 1,396,387	\$ 1,366,878
Examination fees	484,425	454,917
Management fee	216,658	195,852
Time extension fees	30,150	29,650
Application fees	117,875	115,100
Interest and dividends	107,851	66,894
Capital gains on mutual funds	41,920	14,493
Self assessment test sales	47,875	37,525
Service revenue	39,217	15,002
Other	7,166	8,621
	2,489,524	2,304,932
Expenses		
Examinations and testing	590,259	676,044
Applications for certification	545,295	526,739
Certification maintenance	455,585	433,288
General and administrative	311,367	324,968
	1,902,506	1,961,039
Equity in net income of joint venture	68,573	52,143
Unrealized gain (loss) on investment in securities	47,254	(7,376)
Increase in unrestricted net assets	702,845	388,660
Net unrestricted assets at beginning of year	2,698,518	2,309,858
Net unrestricted assets at end of year	\$ 3,401,363	\$ 2,698,518

See Notes to Financial Statements.

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Board of Certified Safety Professionals

Statements of Cash Flows Years Ended December 31, 2006 and 2005

	2006	2005
Cash Flows from Operating Activities		
Increase in unrestricted net assets	\$ 702,845	\$ 388,660
Adjustments to reconcile increase in unrestricted net assets to net cash provided by operating activities:		
Depreciation	62,787	58,252
Write-off and amortization of exam development costs	-	52,083
Uncollectible renewal fees	95	125
Equity in net (income) of joint venture	(68,573)	(52,143)
Unrealized (gain) loss on investments in securities	(47,254)	7,376
Change in assets and liabilities:		
(Increase) decrease in:		
Receivables	(13,378)	(38,252)
Prepaid expenses	8,548	5,586
(Increase) decrease in:		
Accounts payable and accrued expenses	17,364	(23,449)
Unearned renewal fees and exam fees	10,958	124,328
Net cash provided by operating activities	673,392	522,566
Cash Flows from Investing Activities		
Purchase of property and equipment	(400,049)	(35,559)
Proceeds from maturity of certificates of deposit	1,400,000	1,200,000
Purchase of certificates of deposit	(1,500,000)	(1,400,000)
Purchase of investments in mutual funds	(337,903)	(175,865)
Net cash (used in) investing activities	(837,952)	(411,424)
(Decrease) increase in cash and cash equivalents	(164,560)	111,142
Cash and cash equivalents:		
Beginning	957,583	846,441
Ending	\$ 793,023	\$ 957,583

See Notes to Financial Statements.

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AUDITED FINANCIAL STATEMENT

Board of Certified Safety Professionals

Notes to Financial Statements

Note 1. Significant Accounting Policies

Nature of Organization:

The Board is a nonprofit corporation organized to provide peer certification of safety professionals.

Significant Accounting Policies:

Revenue: Revenue from renewal fees is recognized in the calendar year to which they apply. Revenue from examination fees is recognized when the examinations are given, or when the time allowed to take the exam expires. Unearned renewal fees and unearned exam fees represent revenue applicable to future periods.

Revenue from application fees and time extension fees are recognized as received. Service fee revenue are fees earned for providing consulting and exam delivery services. These fees are recognized when the service is performed.

Cash and cash equivalents: For purposes of reporting, the Board considers money market accounts to be cash equivalents.

Certificates of deposit: Includes certificates of deposit with original maturities in excess of 90 days.

Investments: Mutual funds are carried at fair value. Fair value is based upon quoted market prices as listed on various national markets. Realized and unrealized gains and losses are reflected in the statement of revenue and expenses and changes in net assets.

Investment in non-profit joint venture: The Board accounts for its investment in a non-profit joint venture by the equity method. Accordingly, the Board records its share of net income (loss) of the joint venture, the amount of which is also added to (subtracted from) the investment account.

Property and equipment: Property and equipment are stated at cost less accumulated depreciation. Depreciation is computed by the straight-line method over the following estimated useful lives:

	Years
Buildings	5 - 40
Furniture and fixtures	5 - 7
Computer software	3 - 5

Exam development costs: Examination development costs are capitalized when incurred and amortized over the period of time the exams are expected to generate revenue before the exam items need to be updated. The exam development costs are amortized over three to five years.

Income taxes: The Board qualifies for tax-exempt status under Section 501(c)(6) of the Internal Revenue Code as a business league not organized for profit.

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Board of Certified Safety Professionals

Notes to Financial Statements

Note 1. Significant Accounting Policies (Continued)

Use of estimates in preparation of financial statements: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2. Concentrations of Credit Risk

The Board maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Organization has not experienced any losses in such accounts, and believes it is not exposed to any significant credit risk on cash.

Note 3. Retirement Plans

The Board has a 401(k) plan which requires the Board to provide a "matching" contribution equal to the participant's contribution; however, the required "matching" contribution shall not exceed 5% of the participant's compensation. Additional contributions are at the discretion of the Board of Directors. The Board's contributions, including payment of administrative expense, amounted to \$59,911 and \$58,668 for the years ended December 31, 2006 and 2005, respectively.

Note 4. Investment in Non-Profit Joint Venture

In June 1985, the Board (BCSP) became a 50% venturer in a non-profit joint venture known as Council on Certification of Health, Environmental and Safety Technologists (CCHST). The other joint venturer is The American Board of Industrial Hygiene, Inc. (ABIH). CCHST is a non-profit organization to provide certification of health, environmental and safety technologists.

BCSP performs the administrative duties related to the CCHST's operations. For the years ended December 31, 2006 and 2005, BCSP charged CCHST \$216,658 and \$195,852, respectively, to cover direct staff support and overhead. During 2006 and 2005 this management fee was based on total number of hours worked for CCHST multiplied by an effective rate that included overhead expenses.

Investment in the CCHST, as reported in the balance sheet at December 31, 2006 and 2005, is as follows:

	2006	2005
Beginning balance	\$ 138,109	\$ 85,966
Board's share of CCHST's increase in unrestricted net assets	68,573	52,143
Ending balance	<u>\$ 206,682</u>	<u>\$ 138,109</u>

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Board of Certified Safety Professionals

Notes to Financial Statements

Note 4. Investment In Non-Profit Joint Venture (Continued)

The balance sheets of CCHST as of December 31, 2006 and 2005 were summarized from its audited financial statements and are as follows:

	2006	2005
Cash and cash equivalents	\$ 285,524	\$ 404,420
Certificates of deposit	500,000	200,000
Prepaid expenses	6,648	8,003
Other receivables	13,789	5,689
Exam development costs	33,805	46,083
	<u>\$ 839,766</u>	<u>\$ 664,205</u>
Accounts payable and management fee payable - BCSP	\$ 257,106	\$ 225,746
Unearned renewal and examination fees	169,297	162,241
Net assets - unrestricted	413,363	276,218
	<u>\$ 839,766</u>	<u>\$ 664,205</u>

Increase in unrestricted net assets was \$137,145 and \$104,286 for the years ended December 31, 2006 and 2005, respectively.

Note 5. Line of Credit

The Board has a \$100,000 line of credit with a bank which is secured by substantially all of the Board's assets. The interest rate is at prime plus .5%, an effective rate of 8.75% at December 31, 2006. There was no outstanding balance as of December 31, 2006 and 2005.

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Board of Certified Safety Professionals

Statement of Functional Expenses

Year Ended December 31, 2006, With Comparative Totals for 2005

	Examinations and Testing	Applications for Certification	Certification Maintenance	General and Administrative	Totals	
					2006	2005
Salaries	\$ 190,497	\$ 266,695	\$ 190,497	\$ 114,297	\$ 761,988	\$ 706,461
Employee benefits	48,124	67,374	48,124	28,875	192,497	212,305
Examination expense	178,216	-	-	-	178,216	230,995
Travel	20,904	31,355	20,904	31,355	104,518	123,772
Consulting	33,984	16,992	16,992	16,993	84,961	74,745
Depreciation and amortization	15,697	15,697	15,697	15,696	62,787	58,252
Bank charges	12,457	6,229	37,372	6,228	62,286	52,236
Payroll taxes	15,491	21,687	15,491	9,293	61,962	53,450
Postage	4,800	12,001	25,401	4,800	48,002	43,459
Printing supplies	4,516	22,578	15,805	2,257	45,156	47,956
Marketing	9,313	9,313	9,313	9,314	37,253	31,838
Legal and accounting	8,825	5,883	11,767	2,942	29,417	28,631
Office supplies	5,357	8,036	5,357	8,037	26,787	28,983
Building repairs	5,798	5,798	5,798	5,797	23,191	21,797
Exhibit expense	4,595	13,784	4,595	-	22,974	23,259
Accreditation expense	5,416	5,416	5,416	5,415	21,663	18,500
Telephone	3,115	8,306	5,191	4,152	20,764	20,295
Promotions	3,690	11,071	3,690	-	18,451	14,999
Temporary clerical	-	-	-	16,768	16,768	18,445
Real estate tax	4,154	4,154	4,154	4,152	16,614	10,351
Insurance	4,813	4,813	4,813	1,603	16,042	15,742
Utilities	3,193	3,193	3,193	3,194	12,773	13,645
Site relocation	-	-	-	12,387	12,387	24,689
Dues/subscriptions	4,768	2,384	2,384	2,384	11,920	10,932
Equipment repair	1,641	1,641	1,641	1,640	6,563	8,288
Recruiting expense	-	-	-	1,479	1,479	10,188
Tax expense	-	-	-	1,411	1,411	1,118
Uncollectible renewal fees	-	-	95	-	95	125
Write-off of exam development fees	-	-	-	-	-	52,083
Miscellaneous	895	895	895	897	3,582	2,300
	<u>\$ 590,269</u>	<u>\$ 645,295</u>	<u>\$ 455,585</u>	<u>\$ 311,366</u>	<u>\$ 1,902,505</u>	<u>\$ 1,961,039</u>

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CONTRACTED SERVICES

BCSP obtains a variety of services through contracts. A summary of services appears below.

CASTLE Worldwide, Inc., Research Triangle Park, NC

(www.castleworldwide.com)

Columbia Assessment Services (CAS) was merged into CASTLE as a subsidiary in 2000. CASTLE stands for CAS Testing & Learning Enterprises. It remains a global provider of services in support of peer certification organizations like BCSP. CASTLE services include examination development, item editing, examination and item analysis, minimum passing point studies, job analysis and validation studies, foreign examination delivery, and expert psychometric consulting. CASTLE has nationally-recognized psychometricians on its staff.

Thomson Prometric, Baltimore, MD

(www.prometric.com)

Thomson Prometric, a part of The Thomson Corporation, is a global leader in technology-enabled testing and assessment services for information technology certification, academic admissions, and professional licensure and certifications. Thomson Prometric performs services related to candidate appointment scheduling and appointment management, examination encryption and production, computer-based examination delivery and examination security, and examination results management for BCSP.

Other Contracted Services

BCSP obtains services from a variety of local businesses. Included are legal services, audit services, temporary help, computer and network setup, maintenance and administration, computer and Internet programming, technical editing of draft examination items, printing and publication, mailing services, graphic design, photography, and other business services. Major providers include:

- General Legal Services
Erwin, Martinkus & Cole, Ltd.
- Intellectual Property Legal Services
Leydig, Voit & Mayer, Ltd. (Chicago)
- Audit Services
McGladrey & Pullen, LLP
- Systems and Programming Services
Area-Wide Technologies, Inc.
Formative Software
KSC Systems
Riverwatcher, Inc.
- Design and Graphic Arts Services
Image Graphics
- Mailing Services
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Customer Service Associate
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Customer Service Associate
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Kathie McMaster

ACHIEVEMENTS AND MILESTONES

During 2006, some of the achievements and milestones of BCSP included the following:

- The number of current CSPs exceeded 11,000 for the first time.
- BCSP implemented the Graduate Safety Practitioner (GSP) program that recognizes bachelor's and master's degrees in safety holding program accreditation acceptable to BCSP.
- BCSP continued the pilot project to expand the CSP certification in Australia.
- BCSP signed an agreement with the Safety Institute of Australia (SIA) recognizing each organization's designation and related educational, experience, and examination standards.
- BCSP staff completed a comprehensive document defining technical requirements for completely new computer software for managing the certification process from beginning to end and distributed it to potential developers for bids.
- BCSP made a presentation at the 30th Anniversary of the Board of Canadian Registered Safety Professionals (BCRSP) on international transportability of professional safety credentials.
- BCSP authorized a position and completed national recruiting for a CCHEST Program Director to lead the certifications offered by the Council on Certification of Health, Environmental and Safety Technologists (CCHEST) which BCSP administers.
- BCSP approved an official interpretation of the *BCSP Code of Ethics and Professional Conduct* which declares it unethical to use a degree from an unaccredited institution.
- Together with CCHEST, BCSP renewed its Alliance agreement with OSHA.
- BCSP achieved continued ANSI/ISO/IEC 17024 accreditation following an interim site visit by ANSI evaluators.

JOINT VENTURE: CCHEST

Together with the American Board of Industrial Hygiene (ABIH), BCSP operates the Council on Certification of Health, Environmental and Safety Technologists (CCHEST), formerly the ABIH/BCSP Joint Committee. CCHEST provides safety and health certifications for technologists, technicians, and supervisors. BCSP provides staff support for CCHEST (www.cchest.org). Current certifications offered are:

- OHST: Occupational Health and Safety Technologist® (since 1985)
- CLCS: Certified Loss Control Specialist (since 2007)
- CHST: Construction Health and Safety Technician® (since 1994)
- STS: Safety Trained Supervisor (since 1995)

All of these programs are accredited by the **National Commission for Certifying Agencies (NCCA)**. OHST, CHST, and STS examination fees of qualified individuals are eligible for reimbursement by the Department of Veterans Affairs (VA).

In 2004, CCHEST expanded the STS program to include general industry and petrochemical examinations in addition to the construction examination (offered since 1995).

In 2007, CCHEST began offering the Certified Loss Control Specialist (CLCS) certification to loss control specialists in the insurance industry as a choice through the same process used to achieve the OHST certification.

BCSP and CCHEST renewed their Alliance agreement with OSHA in 2006.

NEW CSPs IN 2006

NEW CSPs IN 2006

WILLIAM J ABATE
GHULAM M ABBASI
JAMES M ACREE
MICHAEL ARNOLD ACUNA
KENNETH G AKINS
FREDDIE M ALDRIDGE
DENNIS M ALER
JOOZER B ALIBHAI
MISHAL M AL-KHALDI
JAMES R ALLEN
BRETT M ALLWINE
AJAY A AMBHOKAR
MICHAEL H ANDERSON
SHANNON L ASMUS
CHARLES N ATWOOD
KAMRAN AZAD
LOUIS M BABICH
CHRISTIAN A BACHMAN
STEVEN H BACKER
CARL B BAILEY
MICHAEL G BAILEY
BRADLEY C BANKER
JOSEPH M BARIFFI
ELIZABETH L BARR
JON F BARRETT
LANN L BARRY
BRIAN A BASBAGILL
SILVANA LD BASTIN
EDWIN A BAYLOSIS
PAMELA A BEALO
WILLIAM K BEAM
BRYAN R BEAMER
JON J. BEAUREGARD
SUSAN M BECKER
JOHN H BELL
LARRY P BENEDICT
MATTHEW L BERKHEISER
WARREN A BIRD
KIMBERLY F BLANEY
PETER M BOCHNAK
CHRISTOPHER M BOCKSTAHLER
JERRY BOGERT
JESSICA BOHAN
GREGORY W BORDNER
ROBERT P BORMAN
JAMES H BOWERS
RAYMOND A BRAGG
THOMAS E BRAUNS
JOSHUA J BRAZEE
GEI THAE BREEZLEY
ROBERT A BRENNECKE
RICHARD J BREYMAN
CHRISTOPHER L BROSSIA
THOMAS W BROWER
LISA C BROWNSON
CHRISTOPHER P BULLS
DAVID L BUMPOUS
ROBERT A BURKHART
CHADWICK G BURNS
MICHAEL S BURNS
SCOTT A BUTERBAUGH
JOHN D BYRNE
DARRELL BRENT CALDWELL
STEVEN L CALVERT
ROBERT W CARRUTH
MITCHELL D CARSON
DOUGLAS W CARSON
JAMES A CASEY
LESLIE C CASKEY
MICHAEL D CASSADY
DARIN M CATES
COLLEEN M CELLA
CHRIS D CHAN
CHAD T CHANDLER

STEWART J CHANDLER
HARRILL F CHILDERS
ALBERT CHIN
MARIANNE CINFEL
DEBBIE L CLAY
GARY W CLEVINGER
ROBERT B CLOWERS
DOUGLAS E CLUTTS
LOWELL E COATES
WILLIAM R COCHRAN
DAVID V COLARUSSO
JAMES H COLEMAN
PAUL A COLLINS
BRENT A COOLEY
GERI L COOLEY
JEFFREY D COPPAGE
JAMES L CORNELLISSON
BRIAN A COVERDALE
BEVERLY M COVEY
LAURA M COX
DOUGLAS M COX
JUSTIN R CRANDOL
DARRILYN CRANNEY
RICHARD CRAVENER
KENNY R CRIBB
LLOYD J CROESUS
PATRICK E CRUVER
STEVEN P CURLEN
MARTIN B CURRIE
CHRISTOPHER A DALDEGAN
ALVIN I DAME
CLAUDE G DAVIDSON
PATRICIA S DAVIS
JOE DAVIS
ROBERT W DAY
VITO V DE MAIO
STEVEN M DEBOEVER
JAMES M DECKER
HEATH B DEGRUISE
S G DELUCA
JASON A DEMETER
SCOTT A DENDLER
JEFFREY L DENNIS
MICHAEL E DENNIS
KATHY JO DEVAULT
GREGORY A DEWEY
JOAQUIN M DIAZ
JOHN S DIBENEDETTO
STEVEN M DOLL
LYLE F DOMICO
J MICHAEL DORING
RICHARD J DOTY
FRED A DRAKE
JOHN M DRASHER
JOHN P DUGGER
TOLGA DURAK
RICHARD L ECORD
STEPHEN J EDEL
KYM Y EDELMAN
JASON P EDIC
JAMES L EDWARDS
SCOTT K EDWARDS
TODD A ELLIS
DENNIS C ELMORE
BART J ELTZ
CHRISTOPHER M ENGLAND
KENNETH A ERICKSON
CHERYL M ERLER
ERIC R ESTELLE
STEPHEN PETER EVANOFF III
JAYSON R EVANS
TIMOTHY L FABRE
COLLEEN M FARRALL
ADELLE A FARRELL

DAN W FARRIS
CARTER B FICKLEN
MARK F FISHER
GRANT W FONDAW
JERRY A FORMISANO
STEPHEN J FORYSTEK
DANIEL G FOUSEK
SHAWN L FOXWORTH
TODD M FRECHETTE
FRANK LEE FREDREGILL
JOSEPH B FREEMAN
ABDON J FRIEND
DONALD F FRITZ
JACK FROST
FRANK A FUCHS
JONATHAN J FULLER
MICHAEL P GAHAGAN
GARY R GAMBLE
GORDON P GANAWAY
PAUL W GANTT
LESLEY M GARNER-JANNA
WILLIAM V GARVEY
CORY A GAYE
STEVEN W GEIGER
SCOTT T GESINGER
MARK K GETTLE
DONALD H GIBSON
MICHAEL W GIBSON
GREGORY E GIBSON
JACK E GILBERT JR
KATHARINE M GRAHAM
ROBERT M GRAY
MICHAEL L GREGORY
BRIAN C GRIESER
EDWARD D GROOMAN
KIRK W GROS
BILLY T GUERINGER
NEILO GUNTER
DON A HALL
JUSTIN D HALLETT
DOUGLAS A HANCOCK
DEE A HANEY
EDWARD D HANNA
DANNY J HANNAN
DANA L HANSEN
JAY ROBERT HARF
PATRICK J HARRINGTON
SHAWN M HAU
WESLEY E HAYS
DANA J HEIMDAHL
JOSEPH V HEISLER
CHRISTOPHER L HERBERT
RICHARD C HESS
DAVID L HILL
WILLIAM C HILTON
RANDAL W HINES
RON C HOBSON
JOHN R HOESTERMANN
ROBERT E HOFFMANN
JOHN W HOGAN
RUTH E HOHNSTEIN
DAVID C HOLDEN
PHILLIP M HOOPER
DAVID P HOROWITZ
JESSICA BOYD HOUSMAN
JULIET J HUDSON
BRIAN C HUGHES
MICHAEL D HUGHES
RICHARD P HURST
UCHE I IKEMBA
RICARDO E INFANTE
ISABELLA PO-CHU IP
TODD W IRVINE
KENNETH C JEFFCOAT

BRENT R JENSEN
JAMES MICHAEL JENSEN
SELVARAJU JEYASEELAN
LAURI L JOHNS-ANDERSCH
CHARLENE JOHNSON
ANDREW W JOHNSON
ANNABELL JOHNSON
WAYNE N JOHNSON
JAMES R JOICE
JAMES M JONES
ROBERT A JURGIEL
ARYAN A KAMALI
JASON L KAMMAN
BRIAN J KELLER
GRETCHEN L KELLY
ORVILLE DARREN KEMP
WILLIAM M KERNS
MICHAEL D KERR
WILLIAM HR KIDD
DAVID M KILLINGSWORTH
RICHARD S KILLPATRICK
JOSEPH M KIRBY
CHRISTOPHER L KIRKHAM
JON R KIZZEE
JAMES G KLYS
KELLY C KNIGHTON
MICHAEL G KNOTT
MARK J KOETKE
THOMAS W KOHN
BRIAN C KOSITZ
STEPHEN B KOVACH
KENNETH KRASNER
MICHAEL E KRIEGER
ERIC J KRIEGER
KIRK R KRIENKE
BRADLEY A KRUGER
TREVOR L KRUGER
HEATHER A KUBIAK
RYAN J KUHL
RICHARD M KUMOR
FRANK J KURTZ
KENNETH J KYLE
MICHAEL G LAFOND
MICHAEL K LANDADIO
CRAIG A LANDIS
BEN W LAVERTY
JAMES A LAWRENCE
ANGELA M LAWS
BRIAN L LEATHERMAN
DOUGLAS V LEE
BRIAN P LEECH
MALCOLM L LEGAULT
ERIC P LEHNERTZ
GREGORY S LESLIE
CHAD J LETENDRE
MICHAEL J LIBERTY
KENNETH E LIBRIZZI
JODY G LICATINO
GEORGE K LIVERMAN
DAVID E LLOYD
WILLIAM R LONG
JOSEPH M LOSKO
TIMOTHY J LOVLEY
JAMES H LUCAS
CHRISTOPHER A MABEY
ROBERT M MACLEOD
KYLE E MADDEN
LAURENCE P MAGHRAK
MATTHEW H MAIN
ALANZO R MARSHALL
GIL S MARTIN
CHAD A MARTIN
ANTHONY B MARTINEZ
JORGE A MARZARI

NEW CSPs IN 2006

NEW CSPs IN 2006

JUDITH E MASURA
 DAVID T MATSUMOTO
 MARK D MAYNARD
 DARL R MCBRIDE
 RUTH A MCCAFFERTY
 RICHARD W MCCAIN
 ROBIN S MCCALL-MILLER
 JOSEPH R MCCLOSKEY
 JASON SCOTT MCCORMICK
 MICHAEL K MCCRARY
 LIAM J MCCREADY
 TIM W MCDANIEL
 DANIEL F MCDAVITT
 CHAD E MCDUGAL
 CHARLES W MCGLOTHLIN
 ROBIN M MCGRUDER
 JAMES P MCINERNEY
 A SCOTT MCKAY
 MICHAEL D MCKELVY
 WAYNE S MCKENNA
 JEFFREY D MCLEOD
 JAMES S MEAD
 ALLEN L MEINKE
 JOSEPH MENDOZA
 CORDELL E MEYER
 DOUGLAS T MEYERS
 DENNIS C MILAK
 DAVID S MILLER
 DENNIS W MILLER
 LANCE T MILLER
 DANIEL MIOSKIE
 MICHAEL L MIOZZA
 STEVEN R MITCHELL
 THOMAS R MITCHELL
 CHRISTOPHER J MITCHELL
 FREDRICK J MLAKAR
 JEREMIAH W MOHR
 EMILY M MOLITOR
 JOSEPH DALE MOORE
 JACK T MOORMAN
 ROBERT J MORE
 KRISTEN M MORGRET
 CLIFFORD D MORRIS
 ANDREW L MORRIS
 MICHAEL S MOYER
 ANNETTE C MOYER
 DANIEL F. MULLEN
 JOSEPH L MULLEN
 BRIAN S MULLER
 JAMES C MULLIS
 KARINE L NARR
 JAMES J NETHERCOTT
 LARRY J NEWPORT
 LARRY S NILES
 JILL R NISWONGER
 LAWRENCE D NORDINE
 JASON S NOVAK
 BRIAN T OBERLE
 JAMES D O'BRIEN
 BRIAN A OCZEPEK
 KEVIN M O'DONNELL
 SHAWN T OLIVEIRA
 ERIC S OLSON
 BRIAN C O'MALLEY
 LESLIE I ONAKA
 DEAN J O'NEIL
 ERIC L OSNES
 ALFRED G OSSMAN
 LINDSAY J OVRE
 BOBBY M PACHECO
 DAVID A PAINE
 RICHARD P PALLUZI
 TIMOTHY D PALMER
 RICK N PARKER

CHARLES K PARKER
 ROBERT D PARKS
 TAMMI M PASTOREK
 ELIZABETH H PECK
 JONATHAN L PENNINGTON
 MICHAEL PENNOCK
 OFELIA K PEREZ
 DONALD W PERKINS
 ANDREW M PETTY
 ERIC S PFEIFFER
 TREY D PITTS
 KRISTIAN O POWERS
 KEITH E PRAYTOR
 JASON C PREGEL
 CHAD L PRICE
 ROGER B PROUDFOOT
 LEON C PRUETT
 CYNTHIA S RACE
 JAMES D RAMSAY
 GARRETH W RATCHFORD
 MICHELE E RATH
 MARGARET S RAWSON
 SCOTT T RAZZINO
 JASON P REASON
 DARREN M RECH
 WAYNE A REED
 KEITH R REGO
 BRIAN P REMPERT
 JUAN M REYES
 JASON B REYNOLDS
 JAMES W RICE
 BRIAN R RIMBO
 KAREN R RIPPETOE
 HOWARD L ROBERTS
 MATHEW A ROBINSON
 RICHARD L ROBLEE
 JAMES L RODGERS
 KATHERINE S ROGERS
 CORY T ROHS
 DANIEL J ROLLINO
 BERNARD P ROMA
 MICHAEL A ROSS
 CHAD M ROSS
 MATTHEW M ROSSING
 ALEJANDRO RUIZ
 KEVIN R RUSSELL
 LARRY D RUSSELL
 DANNY E RYAN
 KATHLEEN J RYAN
 DANIEL M SADDLER
 CARL O SALL
 JENNIFER L SAWICKI
 MARKUS E SCHAUFELER
 VICKI L SCHAUFFLER
 KENNETH W SCHMIDT III
 JEROME P SCHMITZ
 LAWRENCE ARTHUR SCHNEIDER
 TRENT E SCHON
 KEVIN J SEDENSKY
 GEOFFREY A SEYMOUR
 MICHAEL SHANNON
 MICHAEL V SHARPE
 MICHAEL W SHERFIELD
 JAMES R SHILEY
 MARK A SHIRLEY
 JEREMIAH N SHUPE
 IVAN SIGUENCIA
 WAYNE SIU
 GARRET L SLAUGENHOUP
 RONA A SMEAK
 CRAIG L SMITH
 TODD D SMITH
 JASON C SMITH
 SONIA L SNYDER

ELBERT SORRELL
 MICHELLE D SOTAK
 PETER SPAMPINATO
 JOHN D SPANGLER
 RANDY M STACHOWICZ
 BRADLEY J STANARD
 STEPHEN A STANISLAWCZYK
 DEREK J STEELE
 HAROLD J STEEN
 ROGER L STEGEMAN
 ELLIOT STEIN
 CHARLN J STEWART
 DAVID W STEWART
 JOSHUA L STOCKWELL
 CHAD E STOTLER
 CHARLES N STRIBLING
 MARY M STRZEMPKO
 JOHN C SULLIVAN
 JOHN L SULLIVAN
 SCOTT C SWANSON
 RIYAZ A SYED
 THOMAS A SZWEDA JR
 ANTHONY C TEEMS
 GARY W THOMAS
 CHRISTOPHER S THOMAS
 KAREN K THOMPSON
 SCOTT A THOMPSON
 DAMON S THOMPSON
 ERIK W THOMSEN
 WILLIAM F THORNTON
 DAVID F TIBBETTS
 ASTRA C TOWNLEY
 JOHN V TRAN
 MICHAEL D TREMBLEY
 STEVE G TRICKEL
 JAMES NELSON TROUT
 MIGUEL A TRUJILLO
 EDWARD T URSIN II
 PETER D VAN DERLYKE
 JEFFREY A VAN THIEL
 CELESTE E VANHOUTTE
 DOMINGO VELAZQUEZ
 NEVADA P VENHORST
 GERARD J VERCELLA
 MICHAEL R VIGNA
 INGRID E WAGNER
 LEE K WALLACE
 AMY AGRO WANGDAHL
 BRIAN L WARRICK
 KATHERINE E WARWICK
 RAYMOND E WEAVER
 SCOTT E WEBB
 CHRISTINE A WEBB
 SKIP L WEDEL
 MICHAEL J WEGLEITNER
 WILLIAM SCOTT WELLS
 BRAD T WHITAKER
 TERRY S WHITEHOUSE
 THOMAS P WHITT
 JERRY D WILCOX
 BARRY S WILLIAMS
 GERALD D WILLIAMS
 PEGGY W WILLIAMS
 ALBERT B WILLIAMS
 JERRY L WILLIAMSON
 DARYL G WILMETH
 DAVID E WILMOT
 ROBIN S WILSON
 DENNIS E WILSON
 BRIAN K WOHNESIEDLER
 KRISTA WOOD
 COREY J WOOLARD
 JAMES DALE WOOTEN
 SCOTT D WRIGHT

XIANHONG XU
 HSIANG-JEN YEN
 PATRICK L YORIO
 ARTHUR R YOTTER
 HANI W ZARIFA
 JACOB M ZARLEY
 ERIK D ZIMMERS
 LANCE E ZURAWSKI

RESPONSIBILITIES OF CSPs

RESPONSIBILITIES OF CSPs

Ethics and Professional Conduct

In applying for and achieving the CSP certification, candidates and certificants agree to abide by the *CSP Code of Ethics and Professional Conduct*. Achieving ethical professional practice can sometimes be difficult; however, CSPs are required to protect people, property, and the environment while keeping the interests of employers and clients in mind. The *CSP Code of Ethics and Professional Conduct* is a guide for making professional safety practice decisions.

When there are substantiated violations of the *CSP Code of Ethics and Professional Conduct*, BCSP acts through its disciplinary procedures to reprimand individuals or suspend or revoke certifications. BCSP publishes the disciplinary procedures, along with the rest of the *BCSP Bylaws*, on the BCSP web site (www.bcsp.org).

Keeping BCSP Informed

Those holding the CSP certification have an obligation to keep BCSP informed of their current mail and email addresses. BCSP must be notified when someone moves or changes employment. BCSP can provide the best support for candidates and certificants when their data is current and accurate. Address changes can be made at www.bcsp.org. Name changes require documented proof of the change before BCSP can change an individual's record.

Authorized and Unauthorized Use of the CSP Certification

Once individuals become CSPs, the fundamental concept is that if they engage in professional safety practice at all, they must either meet the requirements to retain the certification or they will lose it. CSPs must pay an annual renewal fee and must meet COC requirements by achieving 25 points every five years to retain their certification. Individuals failing to meet these two requirements lose the right to use the CSP certification.

Individuals who are no longer engaged in professional safety practice, may choose CSP-Retired status. The status does not mean that one is retired from regular employment or a long-held position. CSP-Retired indicates that a person once held the CSP credential and no longer meets the requirements to retain it, but wishes to retain a connection to the CSP certification. Someone electing CSP-Retired status is not allowed to use the CSP or Certified Safety Professional certifications. BCSP considers claiming to be a CSP unauthorized use of the certification when the requirements to achieve or retain the CSP credential have not been met.

BCSP takes action against individuals who claim to hold BCSP certifications or designations, but have never achieved them or have lost the right to use them. BCSP will act against such individuals when there is clear evidence that they have used BCSP certifications or designations on business cards, resumes, letters or other documents and BCSP has an address by which to contact the unauthorized user. Employers, those holding the CSP credential, and others provide assistance in identifying individuals who may be using the CSP certification without authority. A list of individuals who have used the CSP certification without authority is published at www.bcsp.org.

A list of those meeting current certification requirements appears at www.bcsp.org within the online *CSP/ASP Directory* (updated daily).



Board of Certified Safety Professionals
208 Burwash Avenue
Savoy, Illinois 61874

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