

Graduate Safety Practitioner PROGRAM

APPLICATION GUIDE

March 2006



BOARD OF CERTIFIED SAFETY PROFESSIONALS

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FREQUENTLY ASKED QUESTIONS

What is the Graduate Safety Practitioner?

The Graduate Safety Practitioner (GSP) program is a new path to the Certified Safety Professional® (CSP®) certification available to graduates (in or after the Spring 2006 semester) of safety degrees that meet BCSP Qualified Academic Program (QAP) standards. The GSP program recognizes that an independently accredited academic program in safety meets BCSP's QAP standards and that its graduates are prepared for entry into (or advancement in) professional safety practice.

What is a QAP?

Currently, BCSP defines a QAP as a bachelor's or master's degree program holding safety (or similarly named) program accreditation by the Applied Science Accreditation Commission of ABET (ABET-ASAC). Check with BCSP for the most up-to-date list of QAPs.

Why should I apply for the GSP designation?

If you graduate with a bachelor's or master's degree from a QAP, be recognized for your level of professional safety practice and show progress toward the CSP certification with the GSP designation. If you are accepted into the GSP program, you may waive the CSP application fee (currently \$125) and the Safety Fundamentals examination (currently \$275).

When and how can I apply for the GSP designation?

Your only opportunity to participate in the GSP program is when your name appears on the graduation list your school supplies to BCSP. You must apply (through your school's QAP Coordinator) at the time your name appears on this validated graduation list. Qualified students seeking the GSP designation must submit special application forms through their school's QAP Coordinator. Do not submit anything directly to BCSP.

I graduated from a QAP prior to Spring 2006, can I still get the GSP designation?

No, the GSP program is not retroactive. Only those graduating in or after Spring 2006 may seek the GSP designation. However, you may benefit from other BCSP policies for graduates of ABET-accredited safety and safety-related programs that include sitting early for the Safety Fundamentals examination and receiving an application fee waiver.

What costs are associated with the GSP designation?

The GSP annual renewal fee is \$105. All fees are nonrefundable and subject to change without notice.

What is the difference between the GSP and the Associate Safety Professional (ASP)?

The GSP designation is a new path to the CSP certification and **does not** replace other paths. Those in the GSP path are not eligible for the ASP designation since GSPs receive a waiver of (and do not need to sit for) the Safety Fundamentals examination. The ASP denotes that someone has passed the Safety Fundamentals examination through a different path to the CSP certification. The GSP designation denotes graduation from a QAP and indicates progress toward the CSP certification. It is not a certification.

After I have been awarded the GSP designation, do I still have to fill out an application for the CSP?

No, however you need to send a copy of your official transcript and an experience update form to BCSP when requested. These documents will help BCSP determine your eligibility to sit for the Comprehensive Practice examination.

Once I have the GSP designation can I take the Comprehensive Practice examination right away?

No, probably not. BCSP uses a point system to award credit for academic qualifications and professional safety experience. An ABET accredited bachelor's degree earns 48 points and an ABET accredited master's degree earns 12 points. For each month of valid professional safety experience, you earn one point. You must have at least 96 points to sit for the Comprehensive Practice examination.

How long can I retain the GSP designation?

You are expected to sit for and pass the Comprehensive Practice examination within three years of becoming eligible for it. Your eligibility date will be determined by BCSP. When you hold the GSP designation, you must pay the GSP annual renewal fee and follow the policies and procedures outlined in the *GSP Application Guide* and *GSP Reference Manual*, available at www.bccsp.org/downloads.

Where can I find more information about the GSP program?

GSP program details are available at www.bccsp.org/gsp.

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GENERAL INFORMATION AND QUALIFICATIONS

Understanding the Graduate Safety Practitioner Program

The Graduate Safety Practitioner (GSP) program is an additional path to the Certified Safety Professional® (CSP®) certification available to graduates of safety bachelor's or master's degrees that meet BCSP Qualified Academic Program (QAP) standards. The GSP program is a new path to the CSP certification and does not replace other paths. Refer to the **Paths to the Certified Safety Professional** table on page 2 for a comparison of paths to the CSP certification.

Candidates in the GSP path do not sit for the Safety Fundamentals examination and, as a result, the Associate Safety Professional (ASP) designation is not part of the GSP path.

The GSP program requires participation by the school offering a QAP degree. Graduates of these academic programs have only one opportunity at the time of graduation to enter the GSP path to the CSP certification. Individuals may pursue the CSP certification through other established paths at any time.

Those accepted into the GSP program receive a waiver of the CSP application fee and the Safety Fundamentals examination. However, GSPs must pay an annual renewal fee to retain the designation and must comply with time limits and other requirements to complete the CSP certification.

The GSP designation is not a certification. It denotes graduation from a QAP and indicates progress toward the CSP certification.

Purpose of the GSP Program

The purpose of the GSP program is to recognize that an independently accredited academic program in safety meets BCSP QAP standards and that its graduates are prepared for entry into (or advancement in) professional safety practice.

Benefits for Qualified Students

- Recognition for being in a path toward the CSP certification.
- Recognition for the level of preparation for professional safety practice.
- A waiver of the CSP application fee.

- A waiver of the Safety Fundamentals examination.
- A certificate awarding the GSP designation.

Definitions

Graduate Safety Practitioner. The Graduate Safety Practitioner (GSP) designation is **not a certification**. It is awarded to qualified individuals to mark their completion of an independently accredited academic program meeting BCSP QAP standards. The GSP designation recognizes students graduating from QAPs who develop suitable knowledge and skills for entry into (or advancement in) professional safety practice. The GSP designation also denotes participation in a path leading to the CSP certification.

Qualified Academic Program. A Qualified Academic Program (QAP) is an academic degree program in safety meeting BCSP standards for participation in the GSP program. Currently, BCSP defines a QAP as a bachelor's or master's degree program holding safety (or similarly named) program accreditation by the Applied Science Accreditation Commission of ABET (ABET-ASAC).

QAP Coordinator. A Qualified Academic Program (QAP) Coordinator works with BCSP to coordinate applications and to ensure BCSP receives a validated list of graduates. Most likely it will be a member of the faculty for the QAP. It may also be someone on the staff of the QAP program who handles student records.

The Certified Safety Professional

The Certified Safety Professional® or CSP®¹ is a designation awarded by the Board of Certified Safety Professionals (BCSP). More information about the CSP and BCSP can be found at www.bcspp.org.

Qualifications

GSP program qualifications include the following.

- You must be scheduled to graduate from a QAP.
- You must fill out a GSP Application Form and have the QAP Coordinator at your school submit it to BCSP.
- Your name must appear on a validated graduation list provided to BCSP by the QAP Coordinator.

¹ Certified Safety Professional®, CSP®, and the CSP logo are registered certification marks with the U.S. Patent and Trademark Office.

Table I. PATHS TO THE CERTIFIED SAFETY PROFESSIONAL CERTIFICATION

Summary Outline

(Refer to the detailed literature on the CSP certification at www.bcsp.org for complete details for each path.)

Path	Education	Experience	Safety Fundamentals Examination ¹	Comprehensive Practice Examination ²	Certified Safety Professional
1. General Path	<ul style="list-style-type: none"> • Bachelor's degree in any field OR • Associate degree in safety and health 	4 to 7 years of acceptable professional safety experience (The exact amount depends on the degree level and field of the major.)	Passing the Safety Fundamentals examination leads to the <i>Associate Safety Professional (ASP)</i> designation, denoting progress toward the CSP certification.	Passing the Comprehensive Practice examination is the last step in achieving the CSP certification.	
2. Certification/Licensure Waiver Path	Same as General Path	Same as General Path	The Safety Fundamentals examination is waived because of examinations leading to other acceptable certifications or licenses. A person in this path cannot hold the ASP designation.	Same as General Path	
3. Graduate Safety Practitioner Path^{3,4}	Bachelor's or master's degree in safety from a degree program acceptable to BCSP. (The GSP designation denotes that a degree of this type was earned and the person is in process toward the CSP certification.)	Same as General Path	The Safety Fundamentals examination is waived because of the level of training in the degree program for entry into or advancement in professional safety practice. A person in this path cannot hold the ASP designation.	Same as General Path	

Time Limits and Other Key Rules

¹ Once eligible for the Safety Fundamentals examination through credit for a degree and/or experience, the candidate **must sit** for the Safety Fundamentals examination at least once every 3 years to remain a candidate.

² Once eligible for the Comprehensive Practice examination through credit for a degree and/or experience (and having passed the Safety Fundamentals examination if that is required in the path), the candidate **must pass** the Comprehensive Practice examination within 3 years.

³ The applicant has only one chance to enter the GSP path at the time of graduation from a QAP. This applicant may enter any of the other CSP paths at any other time and may hold the GSP designation for no more than 10 years. The GSP program is available at the time the program is introduced and thereafter as long as a QAP participates.

⁴ The GSP program is not retroactive for previous graduates.

Time Limits

The following time limits apply to the GSP designation:

- In order to complete the CSP certification, a GSP must present at least four years of acceptable professional safety experience (or substituted credit for a graduate degree) and pass the Comprehensive Practice examination within 10 years after achieving the GSP designation. **This time limit takes precedence over all other time limits associated with the GSP program.**

Should someone holding the GSP designation reach the 10-year time limit, they may convert to the general path to the CSP certification and must sit for the Safety Fundamentals examination, or will be dropped as a CSP candidate altogether, but may reapply at a later date as a new candidate in the general path to the CSP certification. Candidates on the general path to the CSP certification have to meet all applicable rules and time limits.

- Those holding the GSP designation must pass the Comprehensive Practice examination within three years of becoming eligible for the examination. The GSP candidate can also purchase eligibility extensions, as long as the total time since being awarded the GSP designation does not exceed 10 years.
- BCSP will track the projected experience based on the points credited at the time the GSP designation was awarded. GSP candidates will be subject to drop procedures should they fail to make progress toward the necessary professional safety experience, provided the 10-year time limit is not exceeded.

Annually, BCSP will inform individuals holding the GSP status of their time limits.

GSP candidates who lose their GSP status always have the right to reapply as a CSP candidate in the general path.

Failing to Graduate

There may be several situations that result in someone appearing on the initial graduation list but not graduating during the graduation cycle. Examples are failing a course at the last minute, taking an incomplete and deferring graduation to a later time, encountering a health or other emergency situation that defers graduation, etc.

Should you appear on a graduation list and end up not graduating as planned, you can defer your eligibility to participate in the GSP program to your school's next graduation cycle. Your QAP Coordinator must inform BCSP of any change in your graduation date so that your eligibility for the GSP program is preserved. BCSP does not need to know the circumstances leading to your graduation deferral.

Choosing Not to Participate

Participation in the GSP program is voluntary. If you are not participating, please complete and submit Form GSP-G1 to the QAP Coordinator to decline. If you do not participate at the time of graduation, you must use one of the other paths to the CSP certification. You can elect the GSP path only at the time of graduation.

MOVING BEYOND THE GSP DESIGNATION

The following applies to the CSP certification.

BCSP Point System

BCSP uses a point system to determine eligibility for examinations. **You must have 96 points to sit for the Comprehensive Practice examination.**

You can earn points through education, experience, and certain other certifications. The **Degree Credit** table on page 6 lists points awarded for various degrees. You may use only one undergraduate and one graduate degree for credit. If you hold more than one undergraduate or graduate degree, only the degree yielding the highest point value will be accepted. **Continuing education courses, seminars, and certificate programs are not a substitute for, and do not receive credit toward, the academic requirement.**

In addition to degrees and experience, candidates earn points for holding the Occupational Health and Safety Technologist® (OHST) or Construction Health and Safety Technician® (CHST) certifications from the Council on Certification of Health, Environmental and Safety Technologists² (CCHST). If you hold the OHST or CHST at the time of application for the CSP certification, you are awarded 12 experience points. If both certifications are held, the maximum number of experience points awarded is still 12.

Total points are the sum of academic points and experience points.

The Experience Requirement

In addition to the academic requirement, CSP candidates must have professional safety experience. The exact number of years depends on their degree(s) and if they hold OHST or CHST certification. BCSP has a broad definition of safety. Professional-level work experience in safety, industrial hygiene, environmental protection, fire protection, radiation protection, and industrial hygiene is considered professional safety experience. **Internships rarely qualify as professional safety experience.**

Each month of acceptable professional safety experience earns one point. Please note that there is no partial or additional credit for experience.

All professional safety experience must meet all of the five following criteria to be acceptable to BCSP:

1. Professional safety must be the **primary** function of the position. Collateral duties in safety are not considered the primary function.
2. The position's primary responsibility must be the **prevention** of harm to people, property, and the environment, rather than responsibility for responding to harmful events.
3. Professional safety functions must be at least 50% of the position duties. BCSP defines full-time as at least 35 hours per week. Part-time safety experience is allowed instead of full-time safety experience if the applicant has the equivalent of at least 900 hours of professional safety work during any year (75 hours per month or 18 hours per week) for which experience credit is sought.
4. The position must be at the professional level. This is determined by evaluating the **degree of responsible charge** and reliance of employers or clients on the person's ability to defend analytical approaches used in professional practice. This also encompasses their recommending how to control hazards through engineering and/or administrative approaches.
5. The position must have breadth of professional safety duties. This is determined by evaluating the variety of hazards about which the candidate must advise and the range of skills involved in recognizing, evaluating, and controlling hazards. Examples of skills are analyzing, synthesizing, designing, investigating, planning, administering, and communicating.

Sitting for the Comprehensive Practice Examination

At the time you apply for the GSP, BCSP estimates when you will achieve 96 points assuming you hold employment in a position that meets professional safety practice requirements. Near that estimated date, BCSP sends a Professional Safety Experience Update Form. Return this form and your official transcript to BCSP. **You do not need to fill out the CSP Application Form found in the *CSP Application Guide*.** There is

² Council on Certification of Health, Environmental and Safety Technologists, 208 Burwash Ave., Savoy, IL 61874; Phone: 217-359-2686; Fax: 217-359-0055; Email: cchest@cchest.org; Web: www.cchest.org.

no fee involved. BCSP will evaluate your form and transcript and will notify you of eligibility.

If 96 points are not met after the candidate's work experience is updated, BCSP estimates a new eligibility date.

When preparing for the Comprehensive Practice examination, it is essential to obtain the *CSP Examination Guide* which provides important information about the examination content, preparing for the examination, study materials offered by other organizations, and examination procedures. View and

print this publication at no cost at www.bcsp.org/downloads.

Continuance of Certification

Once you achieve the CSP, you must meet Continuance of Certification (COC) requirements every five years. The COC program helps ensure that CSPs stay current in the safety profession. Your CSP designation becomes invalid if you fail to meet COC requirements. The *COC Guide* explains these requirements in detail. Visit www.bcsp.org/downloads to obtain a copy.

PROGRAM FEES AND POLICIES

BCSP charges the following fees:

Application Fee	Waived for GSP Candidates (\$125 for others)
Examination Fees*	
Safety Fundamentals	Waived for GSP Candidates (\$275 for others)
Comprehensive Practice	\$275
Annual Renewal Fees**	
GSP	\$105
ASP	\$105
CSP	\$115
Late Annual Renewal Payment Fee***	\$25

*For computer-delivered examinations to be taken inside the U.S. or Canada.

**When you first achieve the GSP designation or CSP certification, your annual renewal fee for the first year is prorated for the remainder of that first year. Annual renewal fees are due on January 1 each year and apply to persons holding the GSP designation. Your designation becomes invalid if you fail to pay your annual renewal fee.

***When a GSP or CSP annual renewal fee is not paid by the due date, a late fee is added to the annual renewal fee.

Fees are nonrefundable and nontransferable. Checks and money orders must be payable to BCSP. All fees are payable in U.S. dollars drawn on a U.S. bank. Fees are subject to change at any time without notice.

Non-sufficient fund (NSF) checks will stop action on the certification process for any candidate covered by the check, and the check originator will be billed for any related NSF fees.

Other fees may apply upon achieving the CSP designation. For example, individuals who pay their annual renewal fee late may incur a late charge or a reinstatement fee if BCSP has acted to terminate certification. For those with North Carolina business or residential addresses, BCSP invoices CSPs to reimburse BCSP for fees required by the North Carolina Safety Professional Act to maintain a registry of CSPs in North Carolina.

Unemployed certificate holders may request a one-year waiver of the annual renewal fee in writing only **once** during their history with BCSP.

Non-Discrimination

BCSP evaluates all candidates seeking the CSP designation without regard to religion, ethnicity, gender, age, national origin, disability, or sexual orientation.

Retaining the GSP

The following conditions will result in the loss of the GSP designation:

- Failure to pay an annual renewal fee.
- Holding the GSP designation longer than 10 years.
- Violating the *BCSP Code of Ethics and Professional Conduct*.

Maintaining Your Mail and Email Address

As a GSP, you are solely responsible to keep BCSP informed of your current mail and email address. If either address changes, you must notify BCSP. You could lose the GSP designation if annual renewal notices and other important information does not reach you.

Protecting the GSP and CSP Designation

BCSP acts to challenge those who use the GSP and CSP designations without authority from BCSP. Penalties may include being barred from pursuing the certifications and publishing the names of violators. A directory of those holding certification from BCSP, and those who have used BCSP designations without authority, appear at www.bbsp.org.

Disciplinary Action

Article XIV of the *BCSP Bylaws* covers disciplinary action. Disciplinary actions may include any of the following:

- Reject or suspend an application;
- Terminate or suspend a candidate's eligibility;
- Issue a reprimand;
- Suspend, refuse to renew or revoke the ASP or CSP; *or*
- Terminate or suspend any status with BCSP.

The *BCSP Bylaws* are located at www.bbsp.org/downloads and provide detailed procedures for bringing charges and for hearings related to disciplinary charges.

GSP APPLICATION INSTRUCTIONS

General

Individuals who wish to pursue the GSP designation must submit a complete application through their QAP Coordinator. The GSP Application Form is on pages 11 and 12. You can also view, type into, and print the application at www.bcsp.org/downloads. Your application must be typed or legibly printed. If we cannot read your application, we cannot evaluate it.

Should you be eligible for the GSP designation and not wish to participate, please complete Form GSP-G1 on page 13 and submit this to your QAP Coordinator. You can apply for the CSP certification through the other paths at any later time.

Applicant Personal Data

- Check *Mr.* or *Ms.* Use your legal, given name as it appears on your government-issued identification. Do not use nicknames. You must notify BCSP about any subsequent name changes. BCSP requires a copy of the legal document(s) (marriage certificate, divorce decree, etc.) creating the change(s).
- Provide your social security number if you have one. It will become your identifying number. **BCSP does not release it.**
- Provide your date of birth.
- Provide your **permanent and campus** addresses. You must notify BCSP about any address changes.
- Provide your permanent, campus, mobile, and fax phone numbers. For numbers outside the U.S. and Canada, please include the country and city codes.
- Provide your email address(es).

Education

Please provide the name of your school, degree, and graduation date.

Current Licenses, Registrations, and Certifications

Of the ones listed, mark all licenses, registrations, and certifications that you **currently** hold and are in good standing. **You must enclose a copy of the license, certificate, etc.** BCSP will also verify the status with the issuing organization.

Professional Society Memberships

Of the ones listed, check **all** professional health and safety societies of which you are a current member.

Validation

Applicant. Complete and sign this section. Your signature means that you agree with the statements printed above the signature block. **BCSP will return applications that are not signed and dated.**

BCSP requires applicants to disclose any criminal convictions issued by a court to the applicant. BCSP uses its policy relating to criminal convictions to determine whether the application can proceed or whether it is terminated. In some cases, BCSP's attorney must contact the applicant to clarify information about the conviction. A copy of the BCSP criminal conviction policy appears at www.bcsp.org/downloads.

BCSP also requires applicants to disclose any disciplinary actions or denial of certifications or licenses taken against the applicant by a certification board or agency issuing professional licenses or registrations. BCSP determines whether the action should be considered in the application process.

Submitting Your Application

Submit your completed application to your QAP Coordinator. Before doing so, BCSP suggests making a photocopy of your application for your records.

Any problems with an application (e.g., missing information) may delay participation in the GSP program. In addition, a delay may result from BCSP having to evaluate criminal conviction information

that applicants are required to disclose. It is possible that the individual application information cannot be evaluated in time to be awarded the GSP designation at the same time as other graduates.

Confidentiality Guidelines for Application Materials

Accreditation standards require that BCSP protect the confidentiality of applicant, candidate, and certificant information used in the certification process. These standards are very strict.

The application for the GSP designation has been modified in the signature block to allow a QAP Coordinator to be able to see applications and associated materials in the application process. In handling applications, BCSP requires a QAP Coordinator to take precautions to ensure that application materials are managed and stored where unauthorized individuals do not have access to them. BCSP does not authorize a QAP Coordinator to copy completed applications and associated materials. As soon as all GSP applications or forms (e.g., Form GSP-G1) are complete, the QAP Coordinator will send them directly to BCSP via traceable parcel.

If you do not want the QAP Coordinator to see your completed and signed application and any associated application materials, place them in an envelope, seal it, and write your name on the front before turning the envelope into the QAP Coordinator. The QAP Coordinator is aware that you have this right in the GSP application process.

**Board of
Certified Safety Professionals**
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Phone: 217-359-9263 • Fax: 217-359-0055
Email: gsp@bcsp.org • Web: www.bcsp.org

Certified Safety Professional APPLICATION FORM for Graduate Safety Practitioner Candidates



Type or print legibly. See the *GSP Application Guide* instructions for completing this form. View and print additional copies at www.bcsp.org/downloads.

APPLICANT PERSONAL DATA

NAME <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. _____			
First	MI	Last/Family	
SOCIAL SECURITY NUMBER		DATE OF BIRTH (MM/DD/YYYY)	
PERMANENT ADDRESS _____			
Street Address	Apartment	Box Number	
_____		State	Zip Code
City			
CAMPUS ADDRESS _____			
Street Address	Apartment	Box Number	
_____		State	Zip Code
City			
PHONE NUMBERS (If outside the U.S. or Canada, include country and city codes.)			
PERMANENT PHONE (Area Code & Number)	CAMPUS PHONE (Area Code & Number)	MOBILE PHONE (Area Code & Number)	FAX (Area Code & Number)
_____	_____	_____	_____
EMAIL ADDRESS(ES)			

EDUCATION

NAME OF GSP QUALIFYING SCHOOL	

NAME OF GSP QUALIFYING DEGREE	GRADUATION DATE
_____	_____

CURRENT LICENSES, REGISTRATIONS, AND CERTIFICATIONS

(Check all that apply for which you are in good standing. Attach a copy of the official document to receive credit.)

<input type="checkbox"/> CIH	<input type="checkbox"/> PE	<input type="checkbox"/> CHP	<input type="checkbox"/> COHN/SM	<input type="checkbox"/> COHN-S/SM	<input type="checkbox"/> CRSP	<input type="checkbox"/> NEBOSH Diploma	<input type="checkbox"/> SISO	<input type="checkbox"/> OHST	<input type="checkbox"/> CHST
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PROFESSIONAL SOCIETY MEMBERSHIPS

(Check all current memberships.)

<input type="checkbox"/> ASSE	<input type="checkbox"/> AIHA	<input type="checkbox"/> SFPE	<input type="checkbox"/> IIE	<input type="checkbox"/> SSS	<input type="checkbox"/> NSC (Individual Member)	<input type="checkbox"/> ACGIH	<input type="checkbox"/> HPS	<input type="checkbox"/> NSMS	<input type="checkbox"/> HFES	<input type="checkbox"/> NFPA
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VALIDATION

(You must answer the following questions. **Be sure to sign and date your application or it cannot be processed.** Your signature means you agree with the following statements.)

1. Have you ever been convicted of a criminal offense? (If answer is YES, explain fully on separate sheet.) **Yes** **No**
2. Have you ever had professional registration or certification denied, suspended, or revoked other than for lack of minimum qualifications or failure of examination? (If answer is YES, explain fully on separate sheet.) **Yes** **No**
3. I understand that any falsification of information in this application including any attachments or supplemental materials, provided now or later, may be cause for rejection or revocation of any designation or certification issued or such other action as the Board of Certified Safety Professionals (BCSP) shall deem appropriate. I certify that the statements above (including any attachments submitted, now or later) are accurate to the best of my knowledge. I hereby authorize BCSP to verify any information or supplements submitted.

I further agree to hold BCSP harmless from any and all liability in the event this application is rejected on the basis of information furnished to BCSP by me or third parties which would, in the judgment of BCSP, make me ineligible for a BCSP designation or certification.

Although every effort will be made to keep my application confidential, I understand that BCSP is under no obligation to keep confidential any statements, material, information, etc. that I submit. I hereby authorize BCSP to publish my name, city, state, country, and any designation or certification it may issue to me in all of its directories or registries.

I further agree to adhere to the *BCSP Code of Ethics and Professional Conduct* in its current and subsequent editions and, if I am certified, to meet the requirements for Continuance of Certification.

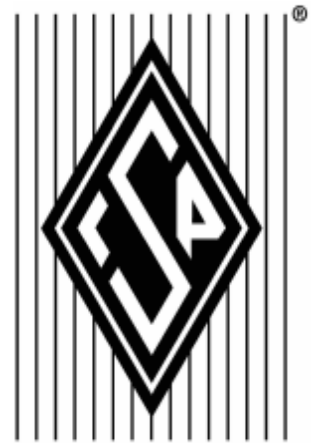
Unless I submit my materials to my QAP Coordinator in a sealed envelope, I hereby grant the QAP Coordinator at the school identified on this application the right to review my application for completeness and hereby authorize BCSP to make my application information available to my school.

Applicant Signature (in ink)

Date

Board of Certified Safety Professionals

CODE OF ETHICS AND PROFESSIONAL CONDUCT



This code sets forth the code of ethics and professional standards to be observed by holders of documents of certification conferred by the Board of Certified Safety Professionals. Certificants shall, in their professional safety activities, sustain and advance the integrity, honor, and prestige of the safety profession by adherence to these standards.

Standards

1. Hold paramount the safety and health of people, the protection of the environment and protection of property in the performance of professional duties and exercise their obligation to advise employers, clients, employees, the public, and appropriate authorities of danger and unacceptable risks to people, the environment, or property.
2. Be honest, fair, and impartial; act with responsibility and integrity. Adhere to high standards of ethical conduct with balanced care for the interests of the public, employers, clients, employees, colleagues and the profession. Avoid all conduct or practice that is likely to discredit the profession or deceive the public.
3. Issue public statements only in an objective and truthful manner and only when founded upon knowledge of the facts and competence in the subject matter.
4. Undertake assignments only when qualified by education or experience in the specific technical fields involved. Accept responsibility for their continued professional development by acquiring and maintaining competence through continuing education, experience and professional training.
5. Avoid deceptive acts that falsify or misrepresent their academic or professional qualifications. Not misrepresent or exaggerate their degree of responsibility in or for the subject matter of prior assignments. Presentations incident to the solicitation of employment shall not misrepresent pertinent facts concerning employers, employees, associates, or past accomplishments with the intent and purpose of enhancing their qualifications and their work.
6. Conduct their professional relations by the highest standards of integrity and avoid compromise of their professional judgment by conflicts of interest.
7. Act in a manner free of bias with regard to religion, ethnicity, gender, age, national origin, sexual orientation, or disability.
8. Seek opportunities to be of constructive service in civic affairs and work for the advancement of the safety, health and well-being of their community and their profession by sharing their knowledge and skills.



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