

Board of Certified Safety Professionals
 208 Burwash Avenue
 Savoy, Illinois 61874
 Phone: 217-359-9263 Fax: 217-359-0055
 Email: bcsp@bcsp.org Web: www.bcsp.org

Certified Safety Professional®
REFERENCE FORM



Please complete both pages of this form. Return the form to the applicant or send directly to BCSP. Additional copies of this form may be viewed and printed from www.bcsp.org/csp.

APPLICANT

Applicant Name	_____		
	First _____	MI _____	Last/Family/Maiden Name (if applicable) _____
	Other Legal Name (if applicable) _____		

The applicant is seeking the CERTIFIED SAFETY PROFESSIONAL (CSP) certification. Applicants must meet academic and experience requirements and pass examinations. Your evaluation of the applicant's qualifications provides very important information for BCSP in determining if the applicant is eligible for examinations and ultimately the CSP credential. While the Board intends to hold your comments confidential, that cannot be guaranteed.

REFERENCE PERSON

Reference Name _____	Current Designations Held (Check all that apply.) <input type="checkbox"/> CSP <input type="checkbox"/> CIH <input type="checkbox"/> PE (specify state) _____ <input type="checkbox"/> CEng (UK) <input type="checkbox"/> CHP <input type="checkbox"/> CMIOSH <input type="checkbox"/> CPMSIA/FSIA/CFSIA <input type="checkbox"/> COHN/SM <input type="checkbox"/> COHN-S/SM <input type="checkbox"/> CRSP <input type="checkbox"/> SISO (Professional Member) Identification Number _____
Your Title or Position _____	Phone <input type="checkbox"/> Hm <input type="checkbox"/> Wk <input type="checkbox"/> Cell _____
Company _____	
Address _____ Email _____	
City _____ State/Province _____ Zip Code/Postal Code _____ Country _____	
Signature _____	Date _____

BASIS FOR YOUR COMMENTS

Period during which you have personal knowledge of applicant's professional safety capabilities	FROM (MM/YY)	TO (MM/YY)	Are you a relative of this applicant? <input type="checkbox"/> No <input type="checkbox"/> Yes - Explain: _____
Nature of Your Relationship with Applicant: <input type="checkbox"/> Supervisor <input type="checkbox"/> Past Supervisor <input type="checkbox"/> Co-worker <input type="checkbox"/> Employee <input type="checkbox"/> Professor <input type="checkbox"/> Friend <input type="checkbox"/> Other _____		Briefly describe: _____	

FOR PROFESSORS OF STUDENT APPLICANTS ONLY

Do you consider the student applicant prepared for the safety profession? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is the student applicant in the last semester or quarter of a safety degree program? <input type="checkbox"/> Yes <input type="checkbox"/> No	The student is expected to graduate (MM/YY) _____ / _____
Comments _____		

DEFINITIONS

CERTIFIED SAFETY PROFESSIONAL	PROFESSIONAL SAFETY EXPERIENCE
An individual who utilizes the expertise derived from a knowledge of the various sciences and professional experience, to create or develop procedures, processes, standards specifications, and systems to achieve optimal control or reduction of the hazards and exposures which are detrimental to people and/or property and the environment by the utilization of analysis, synthesis, investigation, evaluation, research, planning, design, and consultation and who has met all of the requirements for certification established by the Board of Certified Safety Professionals.	<ul style="list-style-type: none"> For a position to be accepted as qualifying with BCSP as professional safety experience, professional safety work must be the <u>primary</u> function and account for at least 50% of the position's responsibilities. Positions in which safety is an inherent responsibility but <u>not the primary function</u> are not considered by BCSP as professional safety experience. Professional safety experience differs from non-professional safety experience in the degree of responsible charge and ability to defend analytical approaches and engineering or administrative control recommendations. The safety professional must be able to demonstrate to the satisfaction of his peers, employer, and clients the ability to use analysis, synthesis, design, investigation, planning, and communication to optimally control or reduce the risk of exposures that would be detrimental to people, property, and the environment.

Applicant's Name	Reference's Name
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VALIDATION OF APPLICANT'S EXPERIENCE

(Refer to definitions on the first page. This section does not apply to student applicants.)

Applicant's Position Title	What were the average hours per week the applicant worked in this position? _____	What is/was the applicant's primary function in this position?
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Does the applicant have professional level responsibility in safety, industrial hygiene, environmental, and/or fire protection? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> I do not have the knowledge to evaluate.	What percent of the position duties are in safety, industrial hygiene, environmental, and/or fire protection? _____
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Briefly describe this position and the applicant's responsibilities in the position.

Does/did the applicant have other work activities (beside professional safety, industrial hygiene, fire protection, and/or environmental control) assigned to his/her job? No Yes (If yes, please describe.)

To your knowledge, does the applicant have any significant technical deficiencies? No Yes (If yes, please describe.)

To your knowledge, does the applicant have any deficiencies in professional ethics? No Yes (If yes, please describe.)

If you have additional comments about the applicant, please note them below.