

CHST Application Checklist

A complete CHST application consists of the following:

- Signed Application Form with payment**
- All **validation questions** have been answered (see page 2 of Application Form)
- Experience Forms** as needed to cover periods of experience for which you seek credit.
 - One experience form is required for each position held
 - Experience forms to cover a minimum combined 36 months experience
- Required Reference Forms**
 - At least 2 references (1 form for each)
- If you are seeking credit for your degrees or coursework, you **must** provide an **official transcript in a sealed envelope** from the issuing university or it can be sent directly to BCSP from your university.

Mail application to:
BCSP
2301 W. Bradley Avenue
Champaign, IL 61821

Or Fax to:
217-359-0055