BOARD OF CERTIFIED SAFETY PROFESSIONALS
2301 W. Bradley Avenue, Champaign, IL 61821
P: +1 217-359-9263 | F: +1 217-359-0055

BCSP OHST/CLCS Title Change Form

All information and documentation must be in English.

Since the qualifications, process and knowledge for both the OHST and CLCS certifications are the same, BCSP will allow those holding either certification title to change.

Rules

- A title change can only be made after one has achieved certification as an OHST or CLCS. One cannot make a change in the path selected upon application or while holding an interim designation as an Associate OHST or Associate CLCS.
- Someone holding either the OHST or CLCS can change titles.
- There is a $100 fee for each change
- The individual seeking a title change must hold the OHST or CLCS and be in good standing at the time the title change is requested. If someone is not in good standing, all reinstatement requirements must be met to return to good standing before a request for a title change will be considered.
- A change in title does not change the Recertification cycle
- All requests for title change must be made using this form
- If the title change request is approved, BCSP issues a new certificate to indicate the new title.

1. Title Change Requested

Date of Request **Current Title:** ◯ **OHST** ◯ **CLCS** **New Title Sought:** ◯ **OHST** ◯ **CLCS**

Certification Number

2. Contact Information

Prefix (Mr., Mrs., Ms., Dr.) **First Name** (given name) **Middle Name**

Last Name (family name, surname). Candidates with only a single name should use last name field. **Suffix**

Preferred Mailing Address: ◯ Home ◯ Business **Billing Address:** ◯ Home ◯ Business

Home Address

City State/Province/Territory Zip/Postal Code

Business Address

City State/Province/Territory Zip/Postal Code

Country

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Preferred E-mail: ◯ Personal ◯ Work

Preferred Phone: ◯ Home ◯ Business ◯ Mobile

Country Code | Area/State/City/Code | Phone Number | Extension

Preferred Fax: ◯ Home ◯ Business

Country Code | Area/State/City/Code | Phone Number | Extension

3. Payment Information

The OHST/CLCS title change fee is nonrefundable and nontransferable. Payment is in U.S. Dollars ONLY.

Change Fee: ◯ **$100**

◯ **Payment by Check** Make checks payable to BCSP

Payment by Credit Card

◯ Visa ◯ MasterCard ◯ Discover ◯ American Express

Credit/Debit Card Authorization

Credit Card Number | CVV | Expiration Date (MM/YY)

Signature: **Date:**